LAKE COUNTY CA-529

CONTINUUM OF CARE

EMERGENCY HOUSING VOUCHER TRAINING #1

AUGUST 6, 2021

TODAY'S TOPICAL AREAS

Emergency Housing Voucher Program Highlights

EHV Eligibility

Roles of the Continuum of Care and Housing Authority

Housing Navigation Requirement

Prioritization Model (beta)

Outcomes Monitoring

Demonstration of the Apricot HMIS and EHV Referrals Submission

EMERGENCY HOUSING VOUCHER PROGRAM

- EHV – What Is It and How They Differ from Section 8?
  - New program created through the American Rescue Plan Act (ARPA) to provide incremental housing choice vouchers
  - Tenant-based vouchers for community-based housing opportunities
  - 40 Vouchers made available over a period of time
  - Formalized partnership with the Continuum of Care to identify referrals through Coordinated Entry and provide additional supportive services

- Other Information
  - Waivers and program flexibility
  - Lake County Housing Commission will take EHV Referrals in lots of ten (10)

EHV ELIGIBILITY

- Four Categories (all require evidence via documentation)
  - Homeless
  - At Risk of Homelessness
  - Fleeing or attempting to flee domestic, dating violence, sexual assault, stalking or human trafficking
  - Recently homeless and for home providing rental assistance will prevent the family's homeless or having a high risk of housing instability

EXCLUSIONS

Ineligibility due to Criminal Background

- Registered as a Sex Offender in the State of CA
- Prior conviction for the manufacturing of methamphetamine in a federally assisted housing unit

Income Levels and Rent Eligibility

- Little or No Income
- HUD eligibility determinations, payment standards for unit sizes (also utilities)

LAKE COUNTY CONTINUUM OF CARE

Coordinated Entry System

EHV serving as a launch process to precede general Coordinated Entry

Used to beta test process flows, the custom data collection forms and prioritization reports

Referrals will made by CoC and Victim Service Provider member and non-member organizations

CoC CES side managed by LCBH, Housing Commission side by standard housing voucher administration

CoC Agency Service Support

Transition Services – individual services to assist households to transition from a homeless or at-risk situation into housing (housing search, location, deposits or fees, moving costs, furniture and household items, unit orientation, tenancy responsibilities, stabilization, landlord recruitment and incentives)

Supportive Services – voluntary, ongoing support for as long as needed, can change over time with needs and preference (housing stabilization, care coordination, aging services, workforce, legal or benefits assistance)

EHV ELIGIBILITY DETERMINATION

Program Documentation Requirements (job aid to be provided)

- Two forms of personal identification – may be DL, SSN, Birth Certificate or any document issued by government that contains identifying information such as citizenship

- Income Verification – regardless of age, required for any/all household members in total

- Disability Verification – (household must provide within 90 days of program admission to receive continued consideration)

Note – the Client Housing Documentation assessment lists all acceptable forms of Income and Disability documentation including self-certification

PRIORITIZATION

How Processed

CoC will pass through recommended EHV prioritized Households to the Housing Authority

Referral pool will be accumulated for one month, CES Subcommittee will analyze the pool to make recommendations

Determined supported through timely, accurate data coming through the EHV Referral forms

Will not be first come, first serve or based on any single agency's number of submissions

Considerations Based On

1. Counts/percentages coming through the EHV Eligibility Categories

2. Vulnerability scoring, potential voucher holder sustainability and other factors analysis

3. Consideration of case management capacity**

4. Unit availability and most suitable match through a Housing First client choice adherence

5. Race Equity balance monitored in accordance the HMIS Client Demographic distribution (1,891 unduplicated records)

COC VS. HOUSING COMMISSION OTHER ROLES

CONTINUUM OF CARE

Oversee/problem solve referral package issues as submitted by all partners

Assure smooth communication flows between Agencies and Housing Authority staff

Prep data for prioritization considerations

Manage HMIS data quality and timeliness around defined processes

Monitor the prioritization information in regard to vulnerability, BIPOC distribution, fairness etc

LAKE COUNTY HOUSING COMMISSION

Key support for rental assistance, not serving as social workers for ongoing household support

Occupancy issues confirmation after full application completion

Minimal HUD Funds to support service delivery

HOUSING NAVIGATION

Supportive Services

-EHV Referrals need to come with a Housing Navigator declared

-be able locate housing units that will meet habitability standards

-assist clients with Transitional Services as indicated by the Household

Current Housing Navigators Group

Agency's meeting as a group from across Lake County

Working on roommate matching and landlord engagement campaign

Creating a shared housing information exchange

EHV SERVICE EXAMPLES

Array of Community-Based Services

Mainstream services and resources available to the community, including EHV households, may include:

- Benefits counseling
- Childcare
- Educational supports
- Workforce supports
- Legal services
- Culturally-specific organizations
- Food and diaper banks

- Financial literacy education
- Financial management and credit building/repair services
- Social, self-help, or other community groups
- Faith communities

Seek out a diverse array of partners, including those that are trusted by people experiencing homelessness, people of color, people with disabilities, LGBTQ-identifying individuals, and other historically marginalized groups.

CES ACCESS POINT RESPONSIBILITIES

Access Point/Peer Centers/External Partners

Deliver Housing Problem Solving

Determine Household's Eligibility

Identify a Housing Navigator

Collect data for EHV Referral, Household Contacts, Household Documentation *(note, there is no requirement for an Access Point to enter HMIS Household or Enrollment information)*

Transmits EHV Referral Forms, uploads required eligibility documentation, creates contacts as applicable

Referring Agency maintains timely communications with referred households to keep them apprised of referral status

Referral requirements will be the same for non-HMIS Access Points, transmission protocols will differ

COC REPORTING/MONITORING

Frequency

General CoC Monthly, EHV Management 2x Mly, Community-at large before December 31st

Data Points - Process and Outcomes

- Number Referred (total all providers)

- Number Referrals Accepted vs. Rejected Referrals
    (rejection reasons by provider)

- Days between – referral appointment to digital submission, Level One acceptance by Housing Commission including notifications back to Access Points, CES program enrollment to Unit Location and Move-In Date

- Voucher total capacity vs. utilization

- Race/Ethnicity, RRI and HUD Subpopulation breakdowns (diversity, equity targets)

- Number of Referrals resulting lease up and move in dates

- New Units located/committed through Landlord engagement program of the RRI Challenge

HMIS DEMONSTRATION

HMIS Forms – Completion or Update

HMIS Record Demographics (add or update existing with attention to 'best way to find')

EHV Referral Form (Housing Navigator required)

Client Documentation

Client Contacts

HMIS Referrals Transmission

EHV Referral Form with Notes

SUPPLEMENTAL MATERIALS

HUD Homeless Determination and Record Keeping Requirements

HUD At-Risk of Homelessness Determination and Record Keeping Requirements

Lake County Self Attestation Form (Kelli to come and needs to include recently homeless language)

Lake County Human Trafficking Certification Form

Lake County Provider Access Point EHV Workflows Chart

Lake County HMIS EHV Referral (hard copy with instructions for HMIS entry or external use)

Client Contacts (hard copy for HMIS entry or external use)

Client Documentation (hard copy for HMIS entry or external use)

HUD EHV Information and FAQ's PowerPoints – May 2021

National Housing Law Project Analysis June 15, 2021

Google Drive - EHV HUD FAQs

Corporation for Supportive Housing (CSH) recordings available upon request

LAKE COUNTY – Q/A

Questions/Comments?